Congressional Affairs, Communications, and Research Intern for the Foreign Service Institute



Project Title	Congressional Affairs, Communications, and Research Intern for the Foreign Service Institute
Summon	Work with the Foreign Service Institute (FSI) Office of Public Affairs to assist with internal and external stakeholder engagement and communications efforts including support for our Congressional affairs and Congressional liaison portfolio.
Country	United States

Project Description

The Foreign Service Institute (FSI) is the chief learning organization for the Department of State and the U.S. government foreign affairs community. Our mission is to deliver world-class diplomatic training for American diplomats and foreign affairs professionals, ranging from foreign language acquisition to leadership and management, from applied information technology training to diplomatic tradecraft skills. FSI's training provides the future generations of diplomatic leaders with the tools and knowledge they need to carry out American foreign policy. (Learn more here: www.state.gov/fsi).

If you are interested in deepening your experience related to Congressional affairs, media relations, research, program management, event planning, research, this is the perfect internship for you!

This is one of two Virtual Student Foreign Service roles being advertised with this office. In this role, You will help facilitate public awareness of the value of training to diplomacy; track various viewpoints, news, and conduct crucial research on the intersection of foreign policy and professional training issues. You will help support FSI's Congressional Affairs portfolio, including assisting with our outreach strategy in communicating FSI's equities and conducting research in response to Congressional inquiries.

You also will be critical in providing virtual programmatic support for a Department-wide initiative called "Heroes of U.S. Diplomacy," which highlights modern-day "Heroes Among Us," alongside heroes from our Department's rich history. This initiative includes Department of State remarks and panel discussions, programming around the country, and other videos, podcasts, reading lists, and exhibits to tell these Heroes' stories and inspire the next generation of U.S. diplomats. Learn more the initiative: www.state.gov/heroesofusdiplomacy.

Examples of projects include:

- •Virtually assist with programming in U.S. universities and other virtual events related to the Heroes of U.S. Diplomacy initiative
- •Help promote Heroes of U.S. Diplomacy event through audience and stakeholder engagement across the Department of State, including through design of flyers, creating curated storytelling content, etc.

- •Research best practices for conducting virtual webinars and live webcasts for programming opportunities and offer up your expertise and insights for application to our virtual programming
- •Compile news articles, press clips, and social media compilations that summarize trends and current events for Department leadership on key issues, themes and events
- •Conduct analysis of where FSI is mentioned in the media and digital landscape
- •Assist with preparations for Congressional Relations efforts including Congressional briefings and Congressional correspondence
- •Assist with long-term and short-term research projects

Required Skills or Interests

Skill(s)
Analytical writing
Marketing
Political Analysis
Research
Writing

Additional Information

None

Language Requirements

None